



**PRATIBHA
ADHIK SAWAT.**

7218774070

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KUNDAL, SANGLI,
MAHARASHTRA

EDUCATION DETAILS

M.COM (~~PURSUING~~)
ARTS COMMERCE AND
SCIENCE COLLEGE, PALUS.

B.COM (YEAR 2022)
KRANTIAGRANI DR
G.D.BAPU.LAD
MAHAVIDYALAY, KUNDAL.
(82% MARKS)

12TH HSC BOARD (YEAR 2019)
PRATINIDHI HIGHSCHOOL &
JR COLLEGE, KUNDAL.
(85.08% MARKS)

10TH SSC BOARD (YEAR 2017)
PRATINIDHI HIGHSCHOOL &
JR COLLEGE, KUNDAL.
(87.40% MARKS)

CAREER OBJECTIVE

TO GET AN OPPORTUNITY WHERE I CAN
MAKE MY BEST OF MY POTENTIAL.

EXPERIENCE

- KISAN NAGARI SAHKARI PATSANSTHA LTD, KUNDAL. (CLERK)
(JAN 2021- DEC 2021)
- A.S COMPANY, PALUS.
WORKED AS TRAINEE IN ACCOUNTS
DEPARTMENT. (MAY 2023-JAN 2024)

SKILLS

- CERTIFICATE IN BASIC INFORMATION TECHNOLOGY SKILLS. (APPROVED BY SARTHI).
- CERTIFICATE IN DATA MANAGEMENT WITH EXCEL.
- ADVANCED DATA MANAGEMENT WITH EXCEL.
- ENGLISH COMMUNICATION, SOFT SKILLS.

OTHER COURSE

- MSCIT, TALLY ERP 9,
ENGLISH TYPING 40.

PROJECTS

M.COM FINAL YEAR PROJECT

- INCOME AND EXPENDITURE OF
WATER SUPPLY ORGANISATION, KUNDAL

DURATION

6 MONTH

STRENGTHS

- HONESTY, TEAM WORK
SMART WORK.

HOBBIES

- DRAWING, COOKING,
PLAY BETTER ROLE IN TEAM WORK,
READING.

PERSONAL DETAILS

- ADDRESS - A/P KUNDAL, TAL- PALUS, DIST-SANGLI 416309
- DATE OF BIRTH - 01/01/2001.
- GENDER - FEMALE.
- NATIONALITY - INDIAN
- MARITAL STATUS - SINGLE

DECLARATION

I HEREBY DECLARED THAT THE ABOVE INFORMATION GIVEN BY ME IS TRUE TO
BEST OF MY KNOWLEDGE.